

**William Paterson University
Directors' Council Steering Committee
Meeting Minutes**

Date: 11-15-23	Time: 3:00 p.m.	Location: Library Paterson Room
Members Present: : L. Fornarotto, J. Guzman, A. Mayo, D. Minnich Spuhler, J. Pinkston, D. Robinson Lewis		
Guests:		
Agenda	Discussion	Action
Meeting call to order	3:07	
Agenda		Add tour of Relaxation Room – Jill
Review of the minutes	Motion to Approve with modification	Tindall – correct spelling on 10.2.23 Steering Committee Meeting minutes
Leadership Team	New Member – Anthony Mayo Resigned – Judy Linder	Approved Anthony Mayo
Committee/Chairs	<p>Fill spots on the Steering Committee (12 members total)</p> <p>Committee Revisions Discussion:</p> <ul style="list-style-type: none"> • Discussion of possibly of working with HR to add Wellness or Well Being Committee. • Discussion of adding Nominating Committee/Employee Recognition committee. Jill discussed her work on a recognition committee for awards at graduation and suggested that this might eliminate the need for the Directors' Council to nominate people for awards. • Discussed adding a Social Justice / DEI committee and removing the Assessment Committee as it could be a topic rather than a committee. The Membership Committee is vital. • Discussed promoting the Directors' Council <p>Discussion on who is responsible for identifying/ approving individuals to be on the Directors' Council was tabled.</p>	<ul style="list-style-type: none"> - Eliminate Nominating Committee - Promote University Awards and then recognize those recipients at the June meeting. - Eliminate Assessment Committee - Add Wellbeing and Engagement Committee <ul style="list-style-type: none"> - Highlight "Points of Pride" for the DC by identifying 5 things the Council has accomplished.
Next Meetings	General Membership – 12/12, location? Topics?	Contact Payton MacDonald regarding relaxation activity.

	<p>Holiday Party on 12/12 that focuses on relaxation. UC 168 A/B is reserved.</p> <p>Discussed ideas for upcoming meetings. A great topic would be: What does it mean to be a Hispanic Serving Institution? In terms of other topics, Anthony suggested inviting speakers from the College the Arts, Humanities, and Social Sciences and the spring branding campaign was also mentioned as a possible meeting topic.</p> <p>Meeting adjourned. Jill gave a tour of the Library Relaxation Room.</p>	<p>Jan contact Sandy Hill and ask if there is any money for funding media (\$120 for the year) also funds available for refreshments (cookies and coffee 200 or less).</p> <p>Get advice from individuals who are active on the Café con Leche and others (David Fuentes, Joanna Torres, Francisco Diaz, Daisy Rodriguez).</p> <p>Invite speakers from AHSS.</p> <p>Invite Stuart Goldstein to discuss the spring branding campaign.</p>
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